



VIRTUTE ET LABORE

## 2020 St Margaret's and Berwick Grammar School Fee Structure

(Domestic students and permanent resident visa holders)

### ENROLMENT FEES

#### Application Fee

\$100 per child payable when lodging an enrolment application form. Application Fees are neither refundable nor transferable.

#### Enrolment Acceptance Fees

\$2,200 per child payable within 14 days of an offer of place to confirm enrolment. Enrolment Acceptance Fees are neither refundable nor transferable.

### SCHOOL FEES

School fees are set by the School Council each year and are paid in advance by Direct Debit. Parents have the option to pay:

- annually,
- quarterly (1st January, 1st April, 1st July and 1st October), or
- monthly in 10 monthly payments commencing November 2019 for all current families and January 2020 for all new families to the school.

To nominate your Fee Payment Option and arrange your Direct Debit, please complete the Direct Debit form.

Full school year accounts will be issued annually, reflecting the payment option selected. Account statements will be emailed monthly.

Year Level	Tuition Fees	Consolidated Charges	Total School Fees
Pre-Prep – 2 Days	\$6,430	\$565	\$6,995
Pre-Prep – 3 Days	\$9,645	\$840	\$10,485
Pre-Prep – 4 Days	\$12,855	\$1,100	\$13,955
Pre-Prep – 5 Days	\$16,075	\$1,375	\$17,450
Prep	\$16,445	\$2,440	\$18,885
Year 1	\$16,445	\$2,440	\$18,885
Year 2	\$18,560	\$2,570	\$21,130
Year 3	\$18,560	\$2,975	\$21,535
Year 4	\$18,560	\$3,090	\$21,650
Year 5	\$20,185	\$4,120	\$24,305
Year 6	\$20,185	\$4,120	\$24,305
Year 7	\$23,515	\$4,455	\$27,970
Year 8	\$23,515	\$4,485	\$28,000
Year 9	\$23,690	\$6,730	\$30,420
Year 10	\$24,695	\$4,710	\$29,405
Year 11	\$24,695	\$4,710	\$29,405
Year 12	\$24,695	\$4,710	\$29,405

### Consolidated charges

Consolidated charges are levied to cover various items supplied at school; the cost of day excursions, camps, academic, sport and cultural activities, associated transport, compulsory laptop and iPad program costs and student materials provided by the school. The consolidated charge also includes an Information Technology Levy, and Infrastructure Levy which contributes towards costs incurred to maintain, refurbish, replace and build school buildings and property.

## Kindergarten Fee Subsidy

Eligible parents/guardians entitled to obtain the Kindergarten Fee Subsidy are to provide supporting documentation on commencement in the Early Learning Centre at St Margaret's School. Your child will be eligible to access free or low-cost kindergarten in any of the following circumstances:

- your child is identified by a parent, carer or legal guardian as Aboriginal and/or Torres Strait Islander
- your child is identified on their birth certificate as being a multiple birth child (triplets or more)
- your child holds, or has a parent or guardian who holds, one of the following:
  - a Commonwealth Health Care Card
  - a Commonwealth Pensioner Concession Card
  - a Department of Veterans' Affairs Gold Card or White Card
  - eligible Refugee or Asylum Seeker visa

## Sibling discounts

A sibling discount on Tuition Fees applies for the second child (10%), third child (25%) and, fourth and subsequent children (50%). Children must be enrolled concurrently. Children on scholarships or bursaries of 50% or more, do not qualify for the sibling discount. Pro-rata sibling discounts apply for students with scholarships and bursaries below 50%.

## Scholarships and Bursaries

Scholarship or Bursary discounts apply to the Tuition Fee component only.

## Tuition Fees paid in advance

Tuition fees may be paid in advance for up to 3 years. Quotes are provided on application before the end of Term 3 each year with payment due by 30th September. Please email: [accrec@stmargarets.vic.edu.au](mailto:accrec@stmargarets.vic.edu.au) for further details.

## OTHER SERVICES AND CHARGES

### Before and After School Care

Before and After School Care is provided by Camp Australia in the Early Learning Centre of St Margaret's School for students from ELC to Year 6. Details of hours, charges and booking procedures can be obtained directly from Camp Australia on: 0423 793 676 or 1300 105 343.

### Building Fund

A tax deductible voluntary donation of \$1,000 per family p.a. will be billed and included on the January statement to assist the school in maintaining current and future building developments at St Margaret's and Berwick Grammar School. Should you wish to donate a different amount or opt out of this charge, please email [accrec@stmargarets.vic.edu.au](mailto:accrec@stmargarets.vic.edu.au) by 30 June 2020 or no credit will be given.

### Bus Fares

Bus fares are billed where applicable in January.  
**Please complete the form and return to the School.**

### EAL Fee

(English as an Additional Language)

\$3,000 per child p.a. for additional English language support for Non-English speaking background ("NESB") families. This is provided by teaching staff. The amount of support each individual requires depends on the level of skill assessed upon entry and through ongoing formal assessments.

**Fee Protection Fund** \$65 per child p.a. will entitle families to apply for a credit on Tuition Fees only for any prolonged absence due to illness after 15 or more consecutive missed school days. A medical certificate is required. This will be billed at the start of the year; should you wish to opt out of this charge please email: [accrec@stmargarets.vic.edu.au](mailto:accrec@stmargarets.vic.edu.au)

**Music Tuition**

50 minute individual lessons	\$2,400 per year
25 minute individual lessons (beginners to AMEB Grade 2 only)	\$1,200 per year
Instrument hire	\$ 350 per year

**Please complete the Performing Arts Form and return to the School.**

**Tennis Lesson** 32 x 30 minute lessons \$560 per year

**Please complete the Tennis Coaching Form and return to the School.**

### **Overdue Accounts**

If full payment of the school fee instalment is not made by the instalment due date, a late payment administration charge of \$100 per term may be applied to your account. This charge covers the time taken by the Administration Department in the preparation of correspondence and contacting parents regarding outstanding debts. This fee can be avoided if the family is engaged in an approved direct debit plan or prior arrangement has been made with the Chief Financial Officer.

School fees are to be paid in full during the academic year to which they relate and in accordance with the agreed payment options selected. Families may be asked to withdraw their children during the year where fees remain outstanding and may not be permitted to return to the school.

### **Legal costs**

In the event of default eventuating in parent accounts being handed over for collection, the parents/guardians shall pay to the school on demand all costs including, without limitation, all legal costs (on a solicitor/own client basis), all mercantile agents fees incurred by the school in recovering or attempting to recover all amounts outstanding and payable to the school including any dishonour or bank fees incurred by the school relating to the payments made by the parent/s from time to time.

### **Goods and Services Tax**

Goods and Services Tax (GST) may apply to programs and activities (academic and other) and where applicable, will be included on charges for services rendered.

### **Termination of enrolment**

One full term's written notice, must be given to the Principal if a student is withdrawing from the school. If this required notice is not given, one full term's school fees will be charged.

**Note: It is necessary to specify these conditions to ensure the School operates as efficiently as possible. In all cases, we request that families experiencing difficulties discuss their situation with the School's Chief Financial Officer as soon as possible. Early notice enables all parties to plan for the future more clearly.**