



St Margaret's School
Berwick Grammar School



St Margaret's School
27-47 Gloucester Avenue,
Berwick 3806.
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(03) 5943 2600
Postal Address: PO Box 138
Berwick, Vic 3806.
ABN 49 004 260 995

Jurassic Fantastic Twilight Fair Friday 16 March 2018, 3.30 pm to 8.30 pm

December 2017

Dear Parents, Students and Friends of the School

Re: Expression of Interest – External Stall Holder

The Parents' and Friends' Association is seeking expressions of interest from school families, past and current students and friends of the school who would like to promote their business at the Twilight Fair. This is a terrific opportunity to showcase a diverse range of quality retail products and services to our school community.

Terms and Conditions:

1. External stall holders will be allocated a 3m x 3m area on the St Margaret's Place oval.
2. You will be required to supply your own shade/small marquee, tables and chairs and set up your stall by 3.00 pm. No access to vehicles of any type on the sports oval.
3. Supervisors and parking attendants will be on onsite from 1.00 pm if you wish to arrive early. Departure will not be allowed until close of the Fair at 8.30 pm for safety reasons.
4. Entry will be via St Margarets Place and parking will be allocated to stall holders in the parking bays behind the sports pavilion.
5. There is no access to power and entry to St Margarets Place car parking will be limited to Fair organisers and external stall holders only.
6. A copy of your Working With Children Check and a signed school Child Safety Code of Conduct policy document must be accompanied with your stall registration form.
7. Links to required documents can be found on the school website under 'Upcoming Events' Twilight Fair.

The cost is \$55 per stall which can be paid by credit card or EFT. The Twilight Fair Committee are really looking forward to a successful event and the involvement of as many friends and families of the school as possible. Our 2016 90th Anniversary Twilight Fair was a huge success with over 3,000 visitors to the school. We anticipate 2018 to be bigger and better!

Warmest Regards

Shemane Nathanielsz
President - Parents' and Friends' Association

...inspire a sense of the extraordinary...





**St Margaret's and Berwick Grammar School
Jurassic Fantastic Twilight Fair
Friday 16 March 2018, 3.30 pm to 8.30 pm**

External Stall Holder Application

Name: _____ Company Name: _____

Address: _____

Phone: (h) _____ (w) _____ (mbl) _____

Email: _____

Attached is a copy of my working with children check I have read and signed the school's Child Safety Code of Conduct.

Details of Product / Merchandise:

Any special requests for set up: _____

Payment Details:

MasterCard Visa Cash EFT Account Name: Parents and Friends Auxiliary
BSB: 033 609 ACCOUNT: 870859

Name on Card: _____

Credit Card No. / / /

Expiry Date: /

Amount: \$55.00

Signature

/ /

Please return application form and accompanying documents to the School, 27- 47 Gloucester Avenue, Berwick, Senior School Reception or email: pandfassociation@stmargarets.vic.edu.au

Office Use:

Paid: \$ _____ Date Received: _____ Authorised by: _____